



# GLENWOOD KETCHUM KALF RODEO

## VENDOR INFORMATION

Thank you for your interest in being a part of the amazing Ketchum Kalf experience.  
We look forward to hearing from you!

Our Rodeo consists of 2 performances Saturday, June 20<sup>th</sup> and Sunday, June 21<sup>st</sup> (performance time 12:30pm, gates open at 11:30am) and draws in-excess of 1000 patrons from near and far. Please fill out the online vendor form on our website or complete the enclosed application and mail it by 6/1 to....

### Glenwood Rodeo Association

Attn: Mark Vorce

PO Box 65

Glenwood, WA 98619

1. The rental fee for each space is \$125 for electric (limited spaces available), or \$75 for basic. Each vendor is allowed up to 4 vendor wristbands for admittance into the rodeo.
2. The vendor must operate their booth for both performances. In addition, you may **choose** to operate during our Friday night Kick Off Party.
  - Friday, June 19<sup>th</sup>, Kick Off Party begins at 7pm. (Optional)
  - Saturday, June 20<sup>th</sup>, gates open at 11:30am
  - Sunday, June 21<sup>st</sup>, gates open at 11:00am
3. Booth set-up may begin no sooner than 9:00am Friday. Vendor will set-up only in the space designated by the Association. All booths **MUST** be set up and ready to go prior to 10:00am on Saturday. **No vendor will be allowed to set up until they have checked in with the Vendor Director.**
4. The Vendor shall keep a neat and orderly vendor area. At the end of the event, the vendor will leave the grounds clean of all refuse and materials.
5. The vendor agrees to park all vehicles only in areas designated by the Vendor Coordinator or Parking Coordinator. This includes supply vehicles. Vehicles must be removed from inside the fenced Event Area no later than 2 hours prior to 'Gate Opening Time' listed above. Any vehicles that are not so removed may be towed away by the Association at the expense of the owner.
6. The gates open approximately 1 hour before each show but may open sooner at the Association's discretion. The vendor understands that all deliveries must be completed and delivery/personal vehicles must be removed from the event area 2 hours before the public is admitted. The vendor also understands that their booth is to be operational and open for sales once the gates open to the public.
7. The vendor may furnish their own generator/electrical access. Vendors renting spaces equipped with electricity are responsible to provide their own electrical cords, connections, and other needs. As well as ensuring all electric service & devices are safe & pass Fire Marshal Inspection.
8. No animals shall be allowed on the grounds (except for registered service dogs) and are strictly prohibited from Vendor areas.
9. The vendor shall comply with all the laws, rules and regulations of Klickitat County and any other City/State/Federal governing authority. Food vendors must follow all State/Local/Federal Health guidelines.

# Ketchum Kalf Rodeo

## Vendor Application Form

Business Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Business Mailing Address:

\_\_\_\_\_

Website/Social Media: \_\_\_\_\_

Are you a returning vendor?      Yes      No

Type of vendor:                      Food Vendor    Merchandise/Retail    Non-Profit/Other

Products or menu description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please give an approximate size needed for booth space. (ie: 10x10) \_\_\_\_\_

Do you need electricity?              Yes      No  
(limited spaces available)

Will you be using a generator?      Yes      No

Additional Notes: \_\_\_\_\_

\_\_\_\_\_

### AGREEMENT & SIGNATURE

- I understand that setup time and location will be emailed to me once my application has been approved.
- I understand that I am responsible for my own setup, breakdown, and cleanup.
- I will follow all local health and safety regulations.
- I understand that submission of this application does not guarantee acceptance.
- I will not sell or promote illegal or prohibited items.
- I release the Glenwood Rodeo Association from any liability or loss resulting from my participation.

I acknowledge and accept these terms.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_